Internships at the CROP Secretariat

The Comparative Research Programme on Poverty (CROP) is a programme under the International Social Science Council (ISSC), hosted by the University of Bergen (UiB).

Interns at CROP will have the opportunity to work in an international, multi-cultural research environment. They will learn about the various activities carried out by CROP and its academic network. In addition to this, they will gain valuable insight into contemporary poverty research through access to publications and participation in CROP events and meetings. Interns will also be able to participate in the wide range of public seminars and academic meetings offered at the Bergen Resource Centre for International Development. CROP invites prospective interns to apply to the CROP Secretariat at the University of Bergen. Applicants are selected and appointed by the Scientific Director on a competitive basis.

Eligibility and requirements

- Internships at CROP are only open to university students whose home institutions will give them credit for the time spent at CROP, e.g. through the Erasmus+ programme
- Applicants must have a relevant educational background (e.g. Social Studies, Development Studies, Political Science, International Relations)
- Furthermore, eligible candidates must have **excellent English language skills** (spoken and written, **at least CEFR Level C1**); knowledge of other languages is an advantage.

Duties

Tasks performed by interns will vary according to the needs and ongoing projects of CROP; typically they include the following:

- carrying out general administrative tasks
- creating content for social media accounts (Twitter, YouTube)
- organising and attending meetings, workshops or conferences
- drafting reports and minutes, editing documents
- researching information for reports, policy documents and electronic “resource banks”
- video and web editing

Terms and conditions

Internships can be offered throughout the year; the length of an internship may vary from a minimum of two months to a maximum of six months. Internships are unpaid; however, interns are reimbursed for monthly local transportation within Bergen. Interns are required to have health insurance and are responsible for arranging their own visa and housing.

How to apply

Applicants are invited to send a letter of motivation and a full CV (both in English), to the CROP Secretariat (crop@uib.no), including preferred dates for an internship.
NB: The CROP Secretariat <u>does not</u> offer internships between 15 June – 15 August

DEADLINE FOR APPLICATIONS: Applications are accepted on a continuous basis, whereby we have 4 main evaluation dates - 1 March, 1 June, 1 September and 1 December